



Draft Meeting Notes
Ethnic Services Committee Meeting
Tuesday December 7, 2010
Call-In #: *Distributed Via Email*

ESC Business Meeting (10am to 12:30pm)

1) Welcome and Introductions

Motion: Approved ESC In-Person Meeting Reports (September 2010, October 2010)

- Deane Wiley new Santa Clara Co. representative.

2) Report / Update from Regional Chairs

- a) Share/ exchange standard meeting times/conference call
- b) Other Issues / Reports – Each Chair provided an update for their region

3) CiMH Report

- a) FSP Cultural Relevance Tool Kit / December 6th Meeting Report - CC/ESM Volunteers shared their insight and report any needed next steps
 - Joann Johnson gave update on tool kit cultural relevance meeting yesterday, which included many participants. There was discussion regarding the section dedicated to “Community Defined Evidence”. The subcommittee for this will be meeting in LA 12/15/10 with four programs that will be presenting their FSP projects, which are cultural and ethnically focused. Most are contractors; some are mixed county and contractors.
 - The Bay Area region is not connected, Gigi Crowder is interested and staff will contact Katherine Elliott – the contractor who is leading this effort.
 - Looking for ESM/CC representation on all of the workgroups – During next regional chairs call ensure this is the case.
 - Performance Measurement Workgroup – Staff requested that there be representation of ESM/CCs on this new workgroup – it was noted that it would be good if it is someone who is also connected to the community-defined evidence group so that messages in the toolkit support and not contradict each other. Deane Wiley (new ESM from Santa Clara) volunteered, staff will follow-up.

4) CMHDA Report

- a) Discussion on the Cultural Competency Summit for 2011
 - Need to loop in Bay Area region ESMs/and CCs to Santa Clara’s planning process – would be a good topic for discussion at the next regional meeting which is the 4th Friday in Jan. at 10AM
 - JoAnn Johnson provided a broader update on CC Summit and its history and the distinction between the role of the “steering committee” vs. “planning committee” for regional events in Santa Clara (May/June) and San Bernardino (November). .

- Should post/distribute the document that JoAnn copied for educational purposes. Will share at next face to face meeting
- Deane Wiley reported from Santa Clara that they are beginning to plan, thinking of May or June and tying it to mental health month. Imo Momoth, Bay Area Regional Chair, requested connection.
- Goals include getting CBOs involved now in planning and Bay Area representatives also advocated for the inclusion of spirituality elements.

b) Participation/ Liaison with MHSA committee

- Staff will contact Sharon Jones, Merced, to see if she is willing to act as the liaison.

c) Handout: Reminders and Calendars for 2011

- Staff will check to see if there is a standing conflict with CiMH program managers meeting the second Tuesday of the month.
- Need to follow-up on the schedule for the May Policy Forum. The goal would be to meet 9am to noon the Wednesday May 4th before the conference, Chair Alfredo Aguirre and San Diego County can provide meeting space.
- Action - Participants commented on how helpful it would be to get scholarships available for smaller CBOs, new partners, etc. Such a request could be a joint request with SJAC.
- Action – Staff to reissue a revised calendar – remove the June dates – if quarterly we would meet Feb, May, Sept, Nov/Dec.

5) DMH report

a) Cultural Competence Plan Requirements

(CCPR Scoring Tool, Review Process and Next Steps)

i. Cultural Competence Plan Requirements

1. Reference: DMH Information Notice 10-02, "The 2010 Cultural Competence Plan Requirements" (January 26, 2010)
2. Reference: Enclosure 1 – Cultural Competence Plan Requirements

ii. Cultural Competence Plan – Modified Requirements

1. Reference: DMH Info Notice 10-17: 2010 Cultural Competence Plan Requirements
2. Reference: Enclosure 1: Cultural Competence Plan Requirements Modification

- Marina Augusto from OMS-DMH provided an update and will send an electronic update to staff to share via email after the meeting. Discussion about recommendation of CC/ES Managers being peer reviewers and DMH is very supportive of that strategy. The scoring tool is undergoing one last review internal to the department. DMH has revisited some elements including some criteria i.e.: met/unmet. Once the next draft is completed it will be shared with ESC regional chairs for a one-week review. The goal would be able to review a plan within 30 days and reviewer training will begin in January. DMH is still requesting volunteer peer reviewers. 21 of 28 plans for the non-modified plan have been submitted.
- DMH-OMS is also getting calls about the CBMCS –This led to lively discussion about how the tool can be improved to meet the needs of counties unable to get needed staff time off, or who don't have enough resources for the full training. Are there strategies to pull and can this be shared among CC/ESMs. This also led to a larger discussion about using the WET regional partnerships to support CC Trainings by region.
- Discussion about compliance reviews for the Medi-Cal Tri-annual review. DMH wanted to discuss how involved CC/ESMs are in the review – it varies but CC/ESMs present said they were very involved.
- Translation Contract – DMH-OMS distributed a document to get feedback from counties on which materials should be a priority for translation. More follow-up and input needed.

- b) Status / Update on California Reducing Disparities Project (CRDP) Contractors and New Contract Awardees
- i. Reference: DMH Office of Multicultural Services Presentation to MHSOAC, “California Reducing Disparities Project” (September 23, 2010)
 - ii. Handout: CRDP Asian Pacific Islander Strategic Planning Workgroup
- c) DMH Office of Multicultural Services: California Reducing Disparities Project Webpage, www.dmh.ca.gov/Multicultural_Services/CRDP.asp

*C-PHEN is updating website as often and possible with the goal of centralized information.

6) Informal Update – California Reducing Disparities Project 11:45am – 12:30pm

Welcomed new contractors – the Racial and Ethnic Mental Health Disparities Coalition (REMHDCO) and the California Pan Ethnic Health Network (CPHEN) as also heard from others existing contractors

- Action Items – CMHDA will send out the roster for the contractors and include the new UC Davis Contact (see last slide).
- C-PHEN – looks forward to returning to provide an update in February to discuss how ESM/CCs can be involved.
- REMHDCO and New CMMC –
 - **Recommend/Motion**: ESC will post application materials but ESC regional chairs should write recommendations/comments immediately for CMHDA Governing Board and Executive Committee to approve to submit to DMH/OAC and the CRDP contractors on how to strengthen involvement and that expresses concern over the inability for CC/ESMs to apply to the be appointed to the CMMC.
- Pacific Clinics and UC Davis provided updates.

*****LUNCH ON YOUR OWN and Networking until 1:30pm*****

8) CCPR and Small County Technical Assistance 1:30pm – 2:30pm

Optional – While all ESMs/CCs are encouraged to stay after lunch, the remainder of the meeting will focus on an informal TA opportunity for small counties to ask questions regarding the small county modified CCPR. I hope some of you were able to participate in the webinar on November 19th and prior to finalizing this agenda we will send all ESMs/CCs a link to the webinar. For now please review the FAQs that have been revised to address small county needs at: http://www.dmh.ca.gov/Multicultural_Services/CCPR_Modifications_FAQs.asp.

OMS will be directing stakeholders to the OMS website for information about past and upcoming Webinars. The November 19, 2010, Webinar handouts as well as Power Point Presentation can be found at the following link: http://www.dmh.ca.gov/Multicultural_Services/CCPR_Modifications.asp