

How to join a Web Meeting as an attendee

1. Open a browser and type in the URL: **webmeeting.att.com**
2. In the '**Meeting Number**' field type in the 10 digit meeting number given to you by the Host of your meeting.
3. Enter the '**Code**' given to you by the Host.
4. Enter your '**email address**'
5. Enter your full '**name**' (your name will appear in the participant list inside the meeting.)
6. Click Submit

Web Meeting automatically downloads, installs, and configures Web Meeting for Windows the first time you join a meeting.

The screenshot shows a web browser window titled "Web Meeting Login - Mozilla Firefox". The address bar displays "https://www.teleconference.att.com/serve/awmlogin". The page content includes the AT&T logo, the heading "AT&T TeleConference Services" with the tagline "IT'S NEVER BEEN EASIER TO CALL A MEETING", and a "Login to your Web Meeting" form. The form has four input fields: "Meeting Number", "Code", "Email Address", and "Enter Your Name", with a "SUBMIT" button to the right. To the right of the form is an "Additional Information..." section containing a paragraph of text. At the bottom left, there are links for "Terms and Conditions" and "Privacy Policy", and a copyright notice for 2005 AT&T.

To join the teleconference:

USA Instructions:

- Dial 1+ the 10 digit meeting number given to you from Step 2 above

International callers:

- Dial the International called paid number provided by your Host.

Key in the Access Code given to you by the Host as in Step 3 above.

Information | [Topic Help](#)

AT&T TeleConference Services

IT'S NEVER BEEN EASIER TO CALL A MEETING

Login Information
Please choose between the following:

Additional Info
AT&T Web Meeting collaborative tool sharing through need to present employees, very effectively. AT&T the presentation combination with time you use the

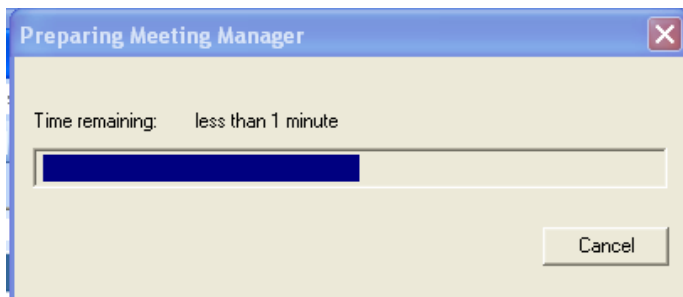
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Note: In some cases you may be prompted to enter as a participant. Click the Participant button.

The One moment please... page displays



The Meeting Manager window displays



After the Meeting Manager has prepared you will enter into the meeting room. You will be notified, if the Host has not yet arrived. Click OK

